JOB POSTING

POSTING #: 2026-40

POSITION TITLE: Manager of Facilities and Safety

THE OPPORTUNITY

Join one of the Top 10 Canadian Youth Impact Charities of 2022 today! Since 2010, Charity Intelligence has awarded Eva's with high marks for financial transparency, accountability to donors and cost-efficiency.

Learn more about Eva's Initiatives and the work that we do.
About Us - Eva's Initiatives for Homeless Youth (evas.ca)

Role Overview

The Manager of Facilities and Safety will be responsible for leading a team of facility professionals to ensure the efficient and effective operation, maintenance, and safety of our facilities. The incumbent should demonstrate strong leadership, and technical expertise, to drive continuous improvement and optimize the use of our facilities.

The Manager will develop and implement plans for facilities management and safety programs in alignment with organizational goals and objectives. The core responsibilities include maintaining a safe, clean, and comfortable environment for the residents and staff as per OSHA.
This role requires extensive knowledge of building systems and related code requirements, engineering systems include plumbing, HVAC, electrical controls, fire safety, and major equipment repair.

The position requires a team player with sound management, critical thinking, organizational and time management skills. Lead a team of facilities staff, including maintenance coordinators and custodial staff, ensuring high performance and adherence to safety standards.

This position reports to the Director, Programs and Services

RESPONSIBILITIES

Leadership Skills

- Strong leadership abilities with experience in managing and developing teams.
- Ability to inspire, motivate, and lead a diverse workforce toward common goals.
- Effective communication skills, including the ability to articulate vision, strategies, and expectations clearly to team members.

- Lead a team of Maintenance Coordinators/Technicians on the daily operation of all facilities to ensure a safe, reliable, and comfortable environment within building codes, regulations, guidelines and ASHRAE Standards.
- Monitor and enforce compliance with building codes, environmental regulations, and safety standards to ensure a safe and healthy work environment, with specific knowledge of Ontario Building Code requirements.

Technical Expertise

- Comprehensive understanding of building systems, including HVAC, electrical, plumbing, and fire safety.
- Proficiency in facilities maintenance practices, preventive maintenance programs, and asset management.
- Knowledge of relevant regulations, codes, and standards related to facility management and maintenance.

Problem-Solving Skills

- Strong analytical and problem-solving abilities to identify issues, evaluate options, and implement effective solutions.
- Experience in troubleshooting complex facility-related problems and implementing corrective actions.
- Proactive approach to identifying potential issues and implementing preventive measures.

Project Management Skills

- Demonstrated experience in managing facility projects, including renovations, upgrades, and expansions.
- Ability to develop project plans, allocate resources, and oversee project execution within established timelines and budgets.
- Familiarity with project management tools and methodologies.

Financial Acumen

- Contribute to budget development, financial planning, and cost management.
- Experience in forecasting, tracking, and managing facility-related expenses and capital expenditures.

Regulatory Compliance

- Knowledge of relevant regulations and standards governing facility operations, safety, and environmental compliance.
- Experience in ensuring compliance with regulatory requirements and implementing appropriate measures to mitigate risks.
- Ensure compliance with regulatory inspection timelines, including monthly, annual, and periodic inspections, and maintain accurate records of inspection findings and actions taken.
- Keep track of inspection records, maintenance schedules, and documentation to demonstrate regulatory compliance and facilitate audits as needed.

Customer Focus

- Commitment to delivering high-quality facility services that meet the needs and expectations of internal stakeholders and customers.

- Strong customer service orientation with the ability to build and maintain positive relationships with clients and tenants.
- Adaptability and Flexibility:
- Ability to thrive in a dynamic and fast-paced environment with changing priorities and demands.
- Flexibility to adjust plans and strategies in response to evolving business needs and external factors.

Communication Skills

- Excellent verbal and written communication skills with the ability to effectively communicate complex information to diverse audiences.
- Ability to collaborate and negotiate with internal parties, external vendors, and regulatory agencies.

QUALIFICATIONS

- Bachelor's degree in Engineering, Facilities Management, or a related field. *Qualifications outside of Canada must be assessed by a recognized certification body to demonstrate Canadian equivalency.*
- Minimum 5 years of specialized skills in Facility Management
- Experience managing within a unionized environment.
- Proven track record of progressively responsible roles in facilities management, including leadership positions.
- Technical and professional knowledge of building operations relevant to building codes, standards, and guidelines (OHSA)
- Certifications such as Certified Facility Manager (CFM), Certified Professional in Facilities Management (CPFM), or Project Management Professional (PMP) are a plus.
- Supervisory certification in Health and Safety
- Analytical and critical thinking and prioritization
- Building effective strategic working relationship
    - Administration and Financial Management
    - Concise verbal and written communication skills
    - Comprehensive knowledge of Ontario Building Codes, Ontario Fire Code Resident Tenants act, Municipal By –Laws, OHSA and Toronto Shelter Standards
- Certification in Standard level C First/Aid CPR
- Clear Vulnerable Sector Check is required

SALARY

Salary range: $72,801 - $84,240

We advise all applicants with work permits that obtaining employment with Eva's will not guarantee the approval of any application for Permanent Resident status and emphasize that Eva's positions may not qualify under the government's Ontario Immigrant Nominee Program (OINP) or Labour Market Impact Assessment (LMIA) initiatives.

Please note that this position is for an existing vacancy, and Eva's does not use any form of artificial intelligence (AI) at any stage of the recruitment process. These stages include candidate screening and shortlisting, assessment and selection.

APPLY

Submit a cover letter and resume in one PDF document by **November 11,2026** to **careers@evas.ca**. Be sure to indicate **2026-40 Manager of Facilities and Safety** in the title. No phone calls, please.

CONDITIONS OF EMPLOYMENT

https://www.evas.ca/conditions-of-employment/

LAND ACKNOWLEDGEMENT

https://www.evas.ca/land-acknowledgement/

LOOKING TO LEARN AND GROW WITH US?

Check out all our employment opportunities on our website at https://www.evas.ca/employment/

Eva's Initiatives for Homeless Youth
Administrative Office: 60 Brant Street, Toronto, Ontario, M5V 3A8
Email info@evas.ca | Website www.evas.ca

Connect with us @evasinitiatives