



JOB POSTING

POSTING #: 2024-25

POSITION TITLE: RECREATION ASSISTANT – CANADA SUMMER JOB

SALARY: \$16.55 PER HOUR, 35 HOURS PER WEEK

CONTRACT PERIOD: 8 WEEKS

THE OPPORTUNITY

Join one of the [Top 100 Charity Organizations](#) today! Since 2010, Charity Intelligence has awarded Eva's with the highest rating available based on financial transparency, accountability to donors and cost-efficiency.

Learn more about Eva's Initiatives and the work that we do.

[Home - Eva's Initiatives for Homeless Youth \(evas.ca\)](http://evas.ca)

ROLE OVERVIEW

The position will report to the Manager, Health, and Wellness. The person in this position will receive a regular meeting with their direct supervisor and prompt, actionable feedback on their job performance. They will be required to attend a weekly meeting. The Manager, Health and Wellness will be responsible for day-to-day supervision and observation of the student, including determining tasks and completion, evaluating work and performance, and managing workplace expectations.

The student will work together to create objectives, tasks, and goals. There will be a daily check-in in-person or via remote session.

Ongoing support will be provided as well as cross-functioning exposure for professional development. The role is a contract position for a period of 8 weeks. This position is located at: Eva's Place, 360 Lesmill Rd, North York, ON M3B 2T5

RESPONSIBILITIES

- Assisting the Recreation Coordinator to provide facilitated programming to youths
- Assist with programming activities, such as sports, fitness, arts, media, entertainment,
- Assist in planning shelter and community events
- Support the recreation coordinator to accompany clients on community outings, access free events, donated tickets, or events supported through community partnerships.
- Assist with administrative responsibilities, such as report writing, activity reports, tracking attendance, statistics collection, and contributing to program and service development.
- Provide programming and workshops under the direct supervision of a Recreation Coordinator

REQUIREMENTS

- A strong dedication to social justice, coupled with a fundamental grasp of systemic obstacles contributing to youth homelessness.
- Ability to participate in program planning, program facilitation, program evaluation,
- Ability to engage with the youths, good interpersonal skills, and rapport building.
- Exceptional discretion and discernment when handling and preparing confidential documents.
- Outstanding communication skills.

- Proficiency in Microsoft Office.
- Adept at multi-tasking and effectively prioritizing tasks.
- Unwavering commitment to the principles of Anti-Racism and Anti-Oppression.
- Proficient in research, able to provide insightful suggestions and reports on legislation and current trends within the homelessness sector.
- Ability to work collaboratively with cross-functional teams.
- Age: You must be between **15 and 30 years old** at the start of employment.
- Citizenship/Status: You should be a **Canadian citizen**, a **permanent resident**, or someone to whom **refugee** protection has been conferred.
- Work Authorization: You must be **legally entitled to work in Canada** (which means you need a valid Social Insurance Number).

APPLY

Submit a cover letter and resume in one PDF document by **May 29, 2024** to careers@evas.ca. Be sure to indicate **2024-25 Recreation Assistant – Canada Summer Job** in the title. No phone calls, please.

CONDITIONS OF EMPLOYMENT

<https://www.evas.ca/conditions-of-employment/>

LAND ACKNOWLEDGEMENT

<https://www.evas.ca/land-acknowledgement/>

LOOKING TO LEARN AND GROW WITH US?

Check out all our employment opportunities on our website at <https://www.evas.ca/employment/>

Eva's Initiatives for Homeless Youth

Administrative Office: 401 Richmond St W., Suite 245, Toronto, Ontario, M5V 3A8

Email info@evas.ca | Website www.evas.ca    Connect with us [@evasiniatives](https://www.instagram.com/evasiniciatives).