



## JOB POSTING

POSTING #: 2022-30

### FOOD SERVICES COORDINATOR (SUMMER STUDENT – 8 WEEKS)

#### THE OPPORTUNITY

***Join one of the [Top 100 Charity Organizations](#) today! Since 2010, Charity Intelligence has awarded Eva's with the highest rating available based on financial transparency, accountability to donors and cost-efficiency.***

#### **Eva's Turns Youth Homelessness into Home**

Black and Indigenous youth and young people of colour are overrepresented in homeless shelters and transitional homes in Toronto. They face higher rates of housing insecurity and barriers to accessing long-term housing due to the legacy of colonialism and anti-Black racism.

Eva's is rooted in the principles of social justice. If you have a history of working in social justice; have experience working in homelessness and/or housing; and want to be a leader in one of Toronto's most pressing social issues, read on.

By working with Eva's, you'll be doing more than helping give youth shelter. You'll be giving them strength for the future.

#### **ROLE OVERVIEW**

The Food Services Worker reports to the Program Manager, Housing and is located at **Eva's Phoenix**: 60 Brant St., Toronto ON. The position works in a shelter environment with its associated stresses and with youth who may at-times be in crisis and may demonstrate related behaviors. On-site and occasion Remote work is available for this position.

This position is funded through the 2022 Canada Summer Jobs Program. To be eligible to apply, you must:

- ◆ Be between 15 and 30 years of age at the start of employment;
- ◆ Be a Canadian citizen, permanent resident, or person to whom refugee protection has been conferred under the Immigration and Refugee Protection Act for the duration of employment; and,
- ◆ Have a valid Social Insurance Number at the start of employment and be legally entitled to work in Canada in accordance with relevant provincial or territorial legislation and regulations.

## RESPONSIBILITIES

As a Food Services Worker at Eva's Phoenix you will support the Food Services Coordinator in the development and facilitation of cooking workshops and support with day to day food operations at Eva's Phoenix. The Food Services Worker will develop a how to cook manual as a resource for youth to increase their skills and understanding in these areas contributing to their financial and housing stability in the community. If you're passionate about ending youth homelessness, loves teaching, cooking and wants to feed homeless youth, have excellent interpersonal skills and are a team-player this could be a great opportunity!

## QUALIFICATIONS

- 📌 Certificate in Cooking/Food Preparation and/or Kitchen Management, Hospitality, or equivalent training and/or prior experience working in a kitchen
- 📌 Experience in food service industry would be an asset
- 📌 Ability to support the Food Services Coordinator with coordination and preparation of meals
- 📌 Ability to develop menus that have creative, nutritional and health meals
- 📌 Assist the Food Services Coordinator with some food preparation for in-house meetings as needed
- 📌 In coordination with the Food Services Coordinator develop weekly menu that provides variety and meet dietary and cultural and/or religious practices(meets Shelter Standards)
- 📌 Support with weekly Second Harvest and Daily Bread deliveries
- 📌 Create weekly Covid Isolation kits for youth in coordination with the Life Skills Coordinator
- 📌 Responsible for coordination of all food donation: receiving, sorting, storage and complete any paper work required for processing donation
- 📌 Knowledge of issues impacting homeless and at risk youth
- 📌 Communicate effectively with the staff team to address gaps and needs
- 📌 Ensure the effective communication with the staff team so as to deliver food services in a respectful, and professional manner
- 📌 Experience working with youth is an asset
- 📌 Effective communication and conflict resolution skills
- 📌 Experience working independently and within a large team
- 📌 Food Handler's Certification would be an asset
- 📌 First Aid and CPR Certification would be an asset
- 📌 Complete any other tasks as required

## SALARY

This is a non-union position through Canada Summer Job, with a wage of \$15.00 per hour with an additional 4% vacation pay.

## APPLY

Submit a cover letter and resume in one document by **5:00pm** on **May 17, 2022** to [careers@evas.ca](mailto:careers@evas.ca). Be sure to indicate **2022-30 Food Services Worker CSJ** in the title. No phone calls, please.

## CONDITIONS OF EMPLOYMENT

The City of Toronto has put in place a mandatory vaccination directive for City-funded shelters, and Eva's is obligated to comply with this legislation as per our funding agreement. In view of this, new Eva's employees are required to be fully vaccinated against COVID-19 as a condition of hire. New Eva's employees will be required to provide proof of full vaccination status to the People and Culture team via an upload in ADP upon been granted access. This information will remain confidential and will not be disclosed to Eva's staff or management. New Eva's employees will be entitled to reasonable accommodation in accordance with human rights legislation.

Please note that as a condition of employment, the successful applicant must complete a Vulnerable Sector Screening Police Reference Check. Eva's would like to thank all applicants for their interest; however, only those selected for an interview will be contacted. In keeping with our ongoing efforts to represent the diversity of our community, we strongly encourage people from diverse groups to apply. In accordance with the Accessibility for Ontarians with Disabilities Act (AODA), Eva's provides accommodation, accessible formats, and communication supports for the interview upon request.

Eva's is strongly committed to a workforce that reflects the diversity of the populations we serve. We encourage applications from all qualified individuals including applicants from all cultures, racialized communities, abilities, diverse sexual and gender identities, and others who may contribute to the further diversification of ideas. We are committed to a selection process and work environment that is inclusive and barrier free.

Eva's has taken active steps to reduce the risk of transmission within our shelters, click here to learn what we are doing: <https://www.evas.ca/blog/covid-19-update/>

## LAND ACKNOWLEDGEMENT

We acknowledge the land we occupy is the traditional territory of many nations including the Mississauga's of the Credit, the Anishnabeg, the Chippewa, the Haudenosaunee and the Wendat peoples and is now home to many diverse First Nations, Inuit and Métis peoples. We also acknowledge that Toronto is covered by Treaty 13 with the Mississauga's of the Credit and the Williams Treaty signed with multiple Mississauga's and Chippewa bands.

We also acknowledge all Treaty peoples – including those who came here as settlers – as migrants either in this generation or in generations past - and those of us who came here involuntarily, particularly forcibly dis-planted Africans, brought here as a result of the Trans-Atlantic Slave Trade and Slavery.

## LOOKING TO LEARN AND GROW WITH US?

Check out all our employment opportunities on our website at <https://www.evas.ca/employment/>

### **Eva's Initiatives for Homeless Youth**

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