Discharge Checklist Tool

This tool was designed to assist staff when considering discharging a resident by providing an outline of issues that have an impact on the resident staying. By assigning a point system it makes the process less subjective and more transparent.

Date:_____

Resident Name:_____

Primary Worker:_____

Supervisor/Manager:_____

Reason for Possible Discharge:_____

Subject	Y/N	Comments
Meeting with P.W.		
Case Plan		
Working/school		
Savings		
Employment Program		
Programming/workshops		
Mentorship		
Chores		
Previous warnings		
Community involvement		
Other		
Totals		

Interventions:
(What support have we provided)

_____
_____
_____
_____

Outcome:_____
_____
_____
_____
_____

Staff:_____
_____
_____